



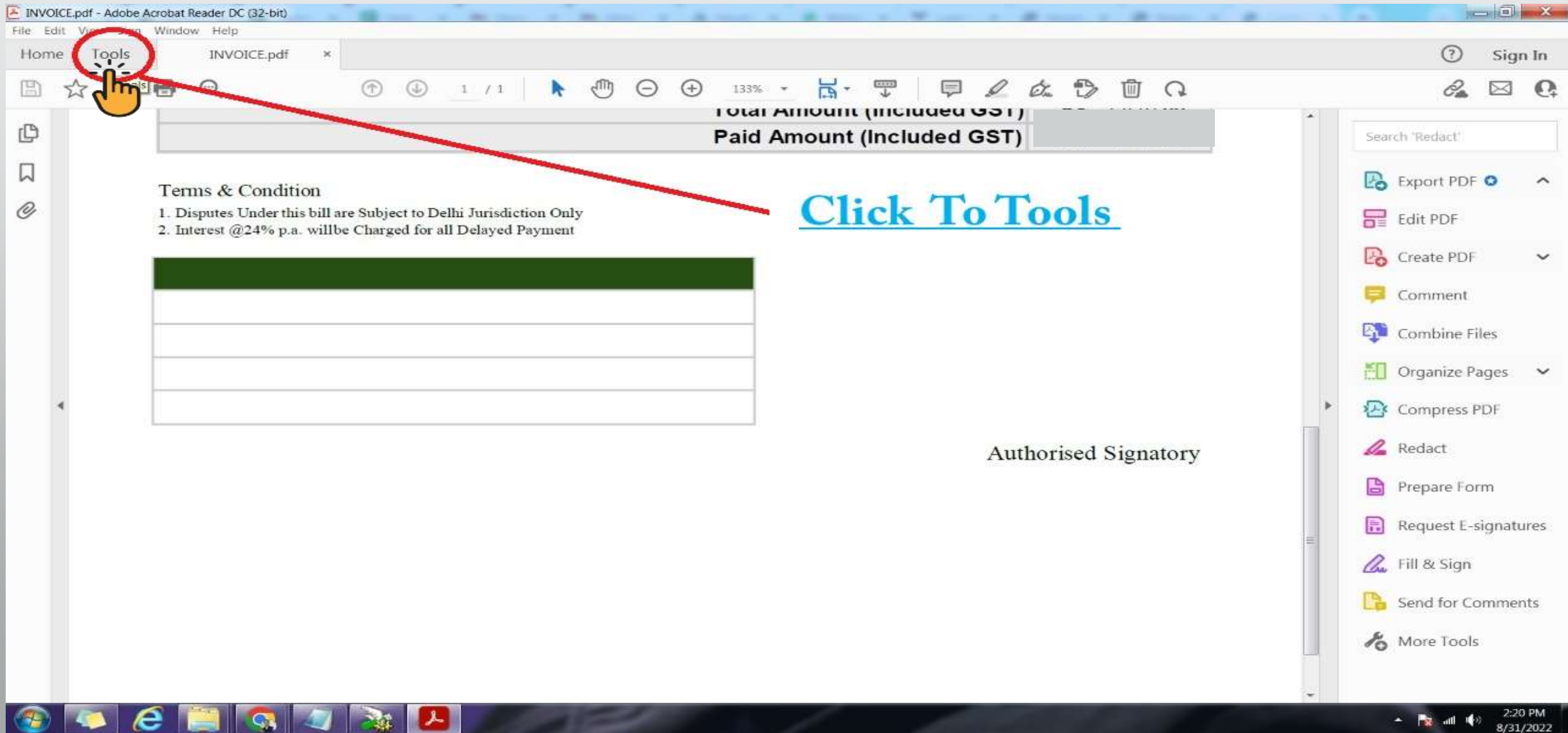
HOW TO DIGITAL SIGN IN PDF/ INVOICE

Step 1 First of All Download & install Adobe Acrobat Reader DC

Download & install Adobe Acrobat Reader DC



Step 2 Open PDF Click To Tools



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File Edit View Window Help

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133%

1 / 1

Total Amount (Included GST)

Paid Amount (Included GST)

Terms & Condition

1. Disputes Under this bill are Subject to Delhi Jurisdiction Only
2. Interest @24% p.a. willbe Charged for all Delayed Payment

Click To Tools

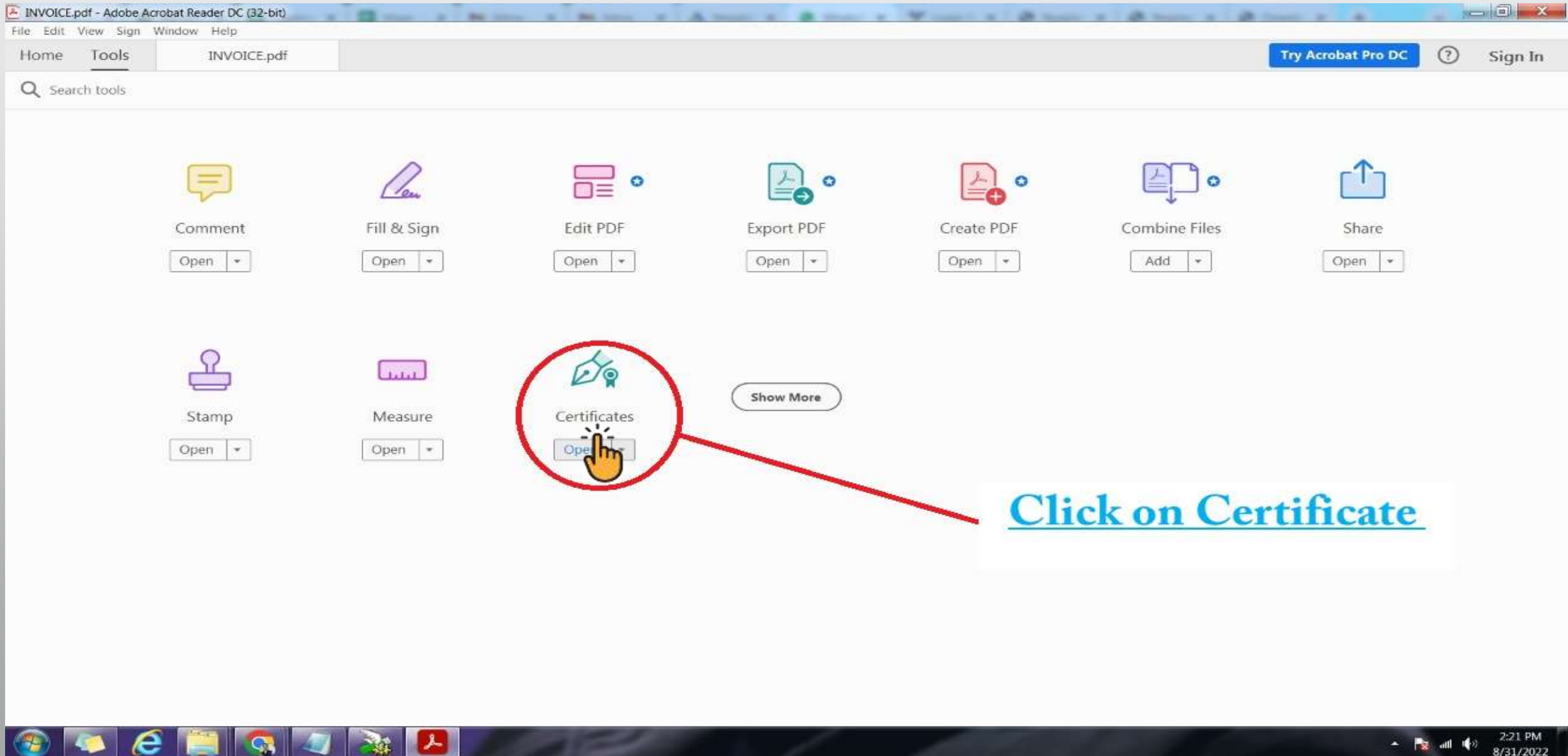
Authorised Signatory

Search 'Redact'

- Export PDF
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- Request E-signatures
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2:20 PM 8/31/2022

Step 3 Click on Certificate



Step 4 Click on Digitally Sign

The screenshot shows the Adobe Acrobat Reader DC interface with the file 'INVOICE.pdf' open. The 'Tools' pane on the left is expanded to 'Certificates'. In the top toolbar, the 'Digitally Sign' button is circled in red. A red arrow points from this button to the text 'Click on Digitally Sign' on the right. The document content includes a 'Terms & Condition' section with two points: '1. Disputes Under this bill are Subject to Delhi Jurisdiction Only' and '2. Interest @24% p.a. willbe Charged for all Delayed Payment'. Below this is a table with a green header and five empty rows. The text 'Authorised Signatory' is visible at the bottom right of the document area. The Windows taskbar at the bottom shows the date as 8/31/2022 and the time as 2:21 PM.

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File Edit View Sign Window Help

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Digitally Sign Time Stamp Validate All Signatures

Close

Terms & Condition

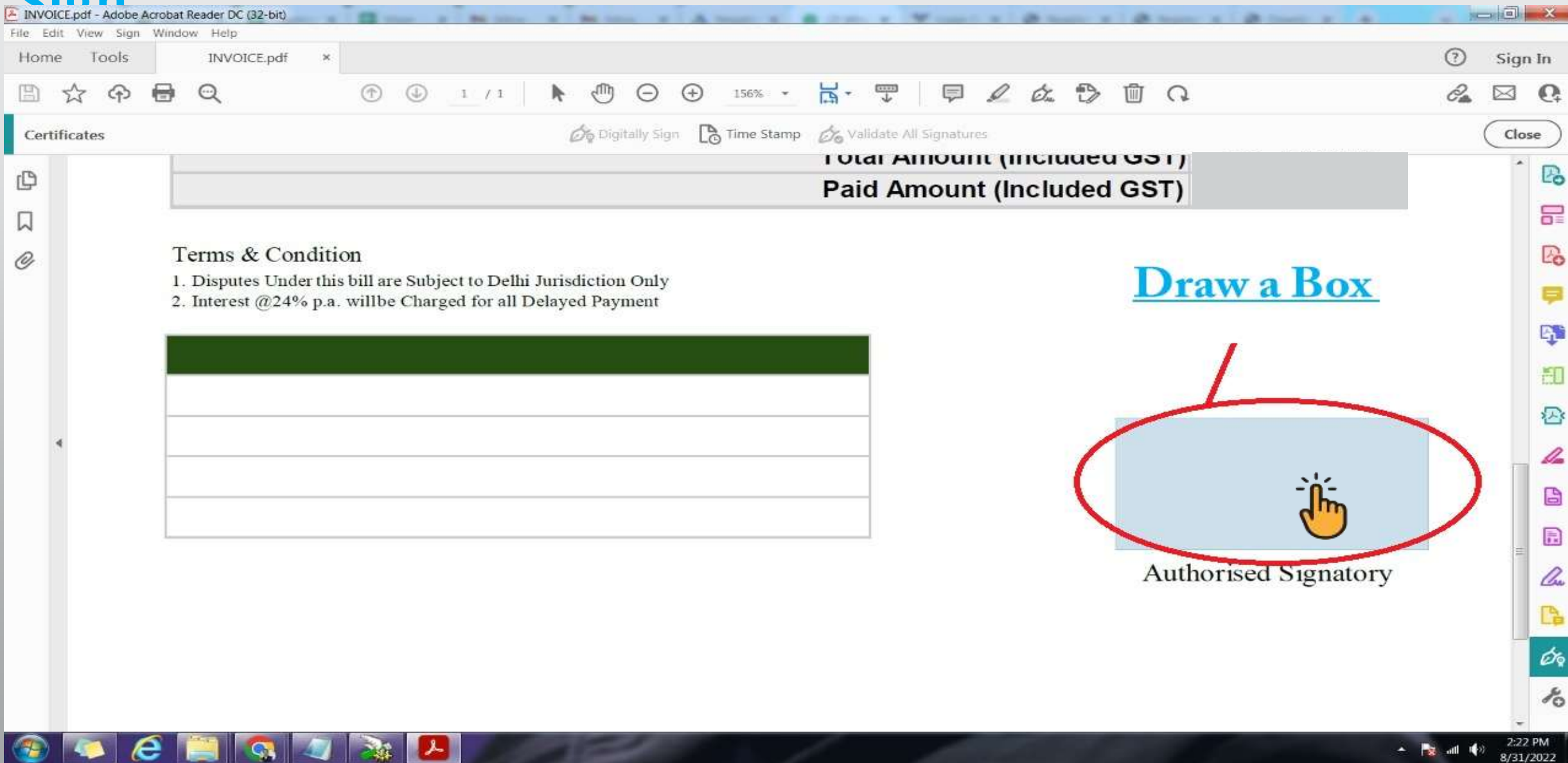
1. Disputes Under this bill are Subject to Delhi Jurisdiction Only
2. Interest @24% p.a. willbe Charged for all Delayed Payment

Authorised Signatory

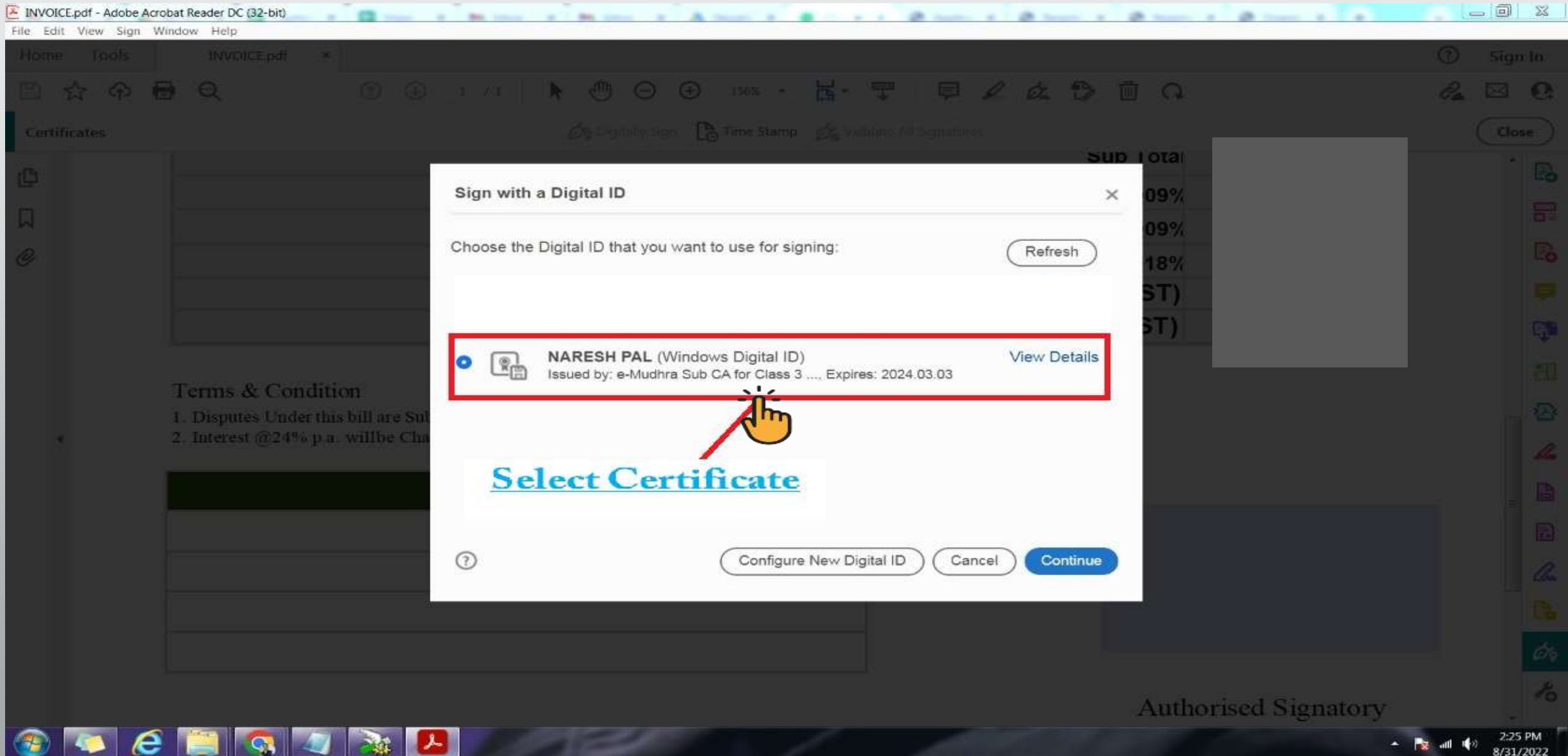
Click on Digitally Sign

2:21 PM
8/31/2022

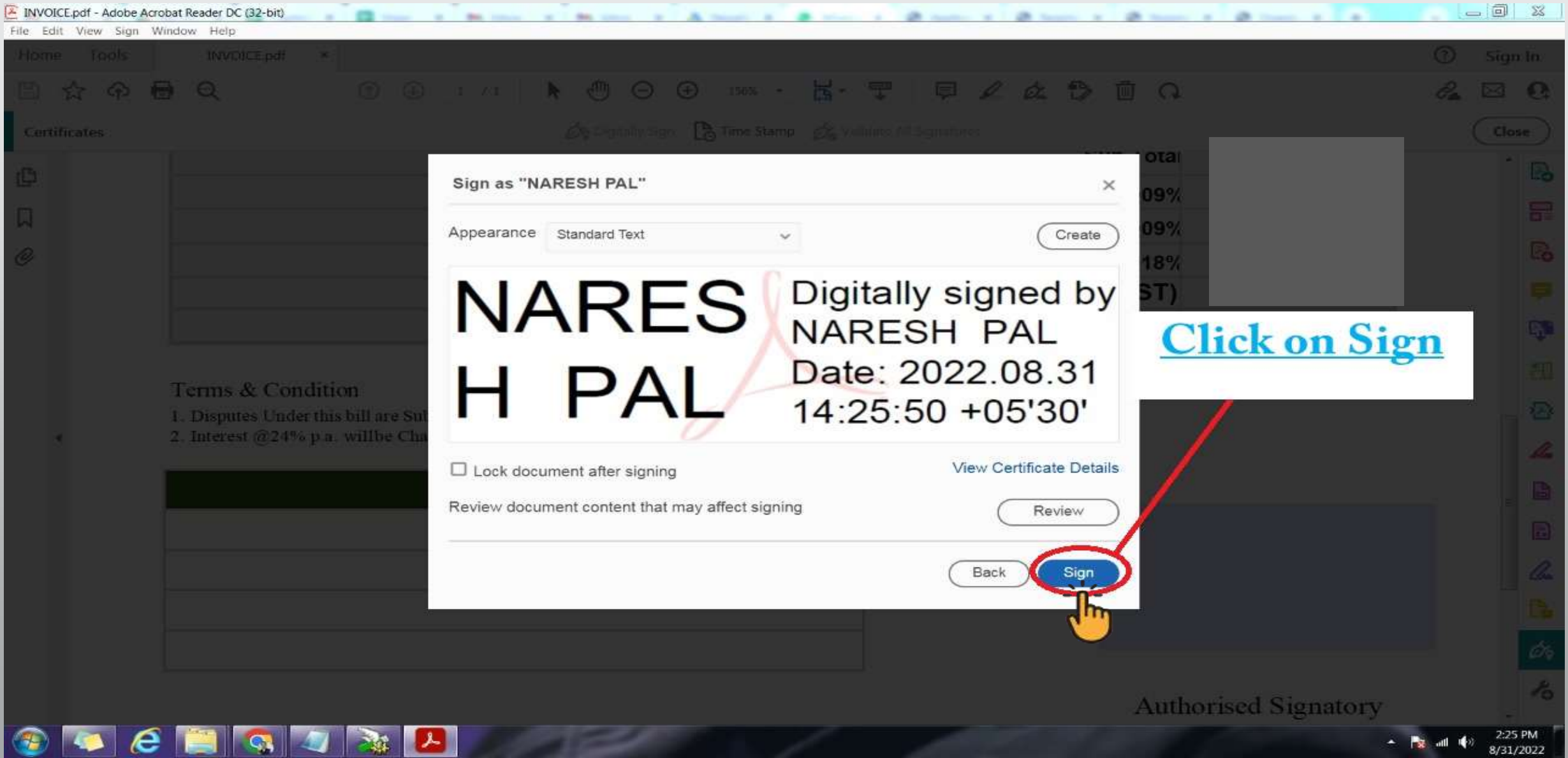
Sign



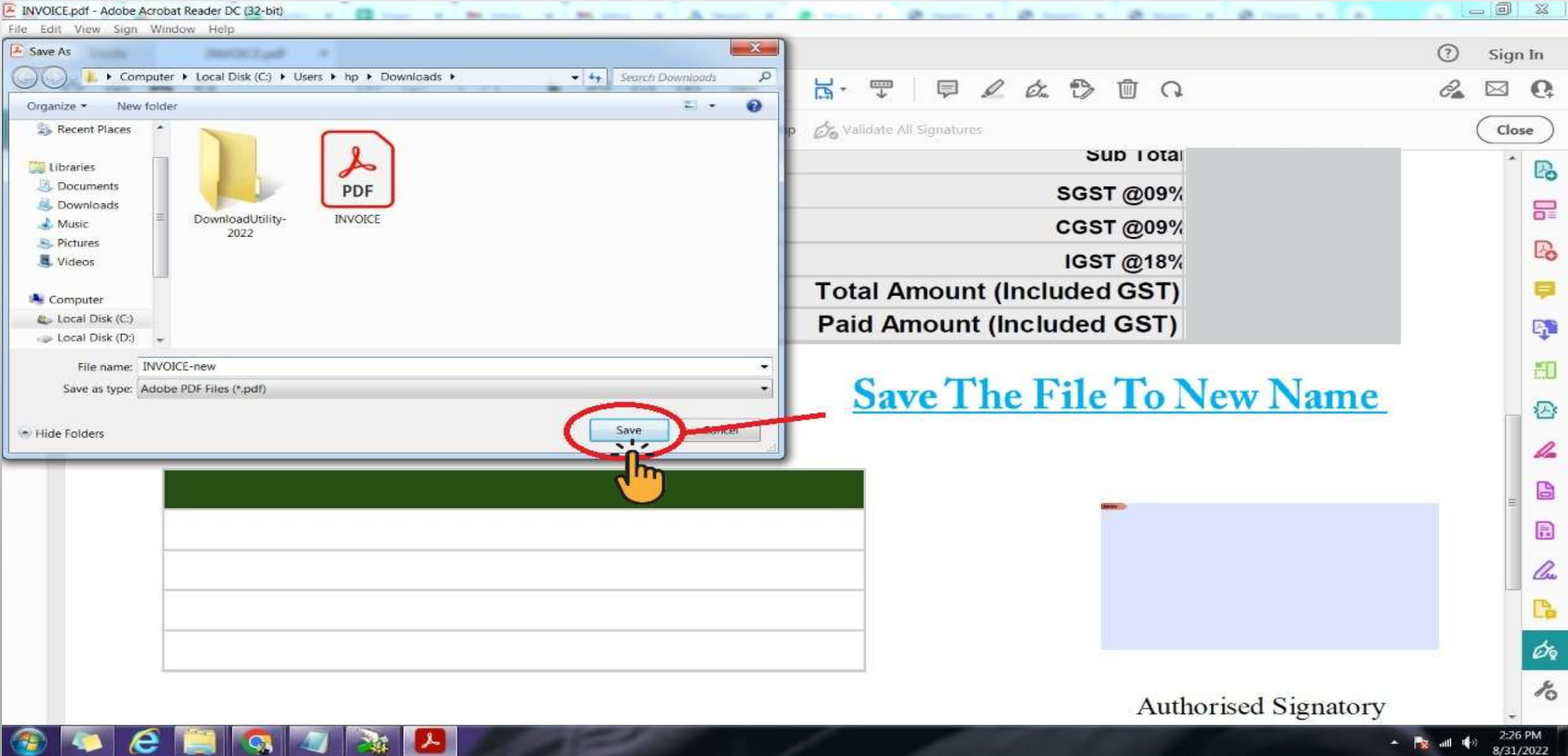
Step 6 Select Certificate



Step 7 Click on Sign



Step 8 Save The File To New Name



Step 9 Enter The Pin

INVOICE-new.pdf - Adobe Acrobat Reader DC (32-bit)

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1 / 1

156%

Digitally Sign

Time Stamp

Validate All Signatures

Close

Certificates

Sub Total

SGST @09%

CGST @09%

IGST @18%

Total Amount (Included GST)

Total Amount (Included GST)

Terms & Condition

1. Disputes Under this bill are Subject to Delhi Jurisdiction

2. Interest @24% p.a. willbe Charged for all Delayed Payments

Enter The Pin

Authorised Signatory

Verify User PIN

Now verify your User PIN:

User PIN:

Free keyboard

Change User PIN

Login

Cancel

Step 10 Click on log in

Adobe Acrobat Reader DC (32-bit) - INVOICE-new.pdf

File Edit View Sign Window Help

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1 / 1 156%

Digitally Sign Time Stamp Validate All Signatures

Close

Sub Total
SGST @09%
CGST @09%
IGST @18%
Total Amount (Included GST)
Total Amount (Included GST)

Terms & Condition

1. Disputes Under this bill are Subject to Delhi Jurisdiction
2. Interest @24% p.a. will be Charged for all Delayed Payments

Click on log in

Verify User PIN

Now verify your User PIN:

User PIN:

☐ Enable soft keyboard

Change User PIN Login Cancel

Authorised Signatory

2:27 PM 8/31/2022

Step 11 Then PDF Sign is complete

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File Edit View Sign Window Help

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Digitally Sign Time Stamp Validate All Signatures

Certificates

Close

	Total Amount (Included GST)	
	Paid Amount (Included GST)	

Terms & Condition

1. Disputes Under this bill are Subject to Delhi Jurisdiction Only
2. Interest @24% p.a. willbe Charged for all Delayed Payment

NARESH PAL Digitally signed by NARESH PAL
Date: 2022.08.31 14:26:45 +05'30'

Authorised Signatory

Then PDF Sign is complete

2:27 PM 8/31/2022

Thank
You !



digitalsignaturebest@gmail.com



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Nagar, Delhi-110092



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